

# The Sixth Form Year 13 Parents Newsletter

Issue: 01 (November 2024)



THE CITY OF  
LEICESTER  
COLLEGE

## Sixth Form Team

Meet the Sixth Form team members who will be supporting and guiding our child through their two-year journey.



**Mr C Dakin**  
Assistant Head  
Teacher KS5 &  
Careers



**Mr D Bhatt**  
Director of POST 16  
Sixth Form



**Mr J Rana**  
Head of Year  
12 &  
Year 13



**Miss Vincic**  
Sixth Form  
Administrator



**Miss Hall**  
Sixth Form Study  
Centre Officer



**Miss Maclean**  
Sixth Form Mentor



**Miss Davey –**  
College Careers  
Advisor

## Welcome to Parents

Our Year 13's will have been back to college for 10 weeks by the time you get a chance to read this newsletter. I am very pleased to share they have started the year very well and shown great maturity with their Year 13 studies so far. We are really looking forward to continuing to support them with their final year in our sixth form.

### Year 13 Daily Timings

Registration = 8.30am – 9.00am

**Period 1** = 9.00am – 10.00am

**Period 2** = 10.00am – 11.00am

**Break** = 11.00am – 11.25am

**Period 3** = 11.25am – 12.25pm

**Period 4** = 12.25pm – 13.25pm

**Lunch** = 13.25pm – 14.10pm

**Period 5** = 14.10pm – 15.10pm

**Period 6** = 15.10pm – 16.00pm

The Sixth Form Study Centre is open  
until 16.00pm each day.

### Signing In & Out of College Timings

Students are expected to sign in  
and arrive to college by 8.30am –  
9.00am.

They will attend their timetabled  
lessons, independent study  
sessions & self study periods  
during the day.

Students will only be able to sign  
out and leave the building at  
13.25pm and return to their period  
5 lesson starting at 14.10pm.

“ AMBITION FOR ALL ”

# The Sixth Form Year 13 Parents Newsletter



THE CITY OF  
LEICESTER  
COLLEGE

Issue: 01 (November 2024)



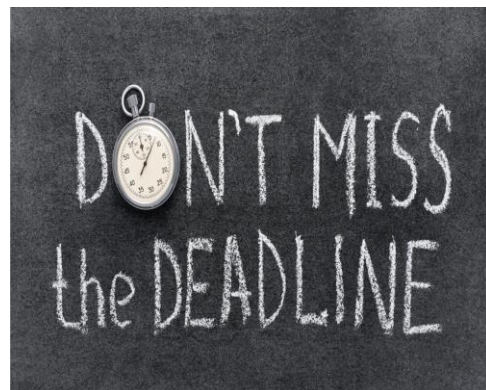
## Well Done – Year 13 Pre-Admission Tests

Several of our Year 13 students recently completed pre admission tests over the past few weeks. These tests are essential before submitting applications to high ranking universities. We hope these tests will enable them to receive offers from all their university choices. All the best !!

## UCAS Application Deadline (Internal)

We have set an internal college deadline for students to send off their UCAS Applications off by **Thursday 30<sup>th</sup> November.**

Students will be involved in a form group tutor period soon in the coming weeks, with computer access to further complete their applications with form tutor support.



## Congratulations – Early UCAS Applicants

These are our Year 13 students who have submitted applications for early admissions to several universities.

Krisha Sicktora 13NAI  
Tap Shah 13RDP  
Zuraiz Jarral 13LAH  
Adam Majoti 13LAH  
Jaanveer Kaur 13ABW  
Gurjeevan Kaur 13LAH  
Amolpreet Singh 13NAI

Wishing them the very best with their applications and potential interviews that will be coming up for these universities.

# UCAS

## Year 13 Mentoring Appointments

Students have a regular appointment with their form tutor once a fortnight to receive face to face support with academic performance, applications, personal statement feedback and personal development.

8.30am – 9.00am

Students are expected to fill in their '**Mentoring Log**' to reflect and set weekly targets to lead to their success. (This is a basic expectation of all year 13 students).



“ AMBITION FOR ALL ”

# The Sixth Form Year 13 Parents Newsletter

Issue: 01 (November 2024)



THE CITY OF  
LEICESTER  
COLLEGE

## Apprenticeship Websites

If your child is interested in an Apprenticeship pathway after leaving Year 13, here are the top website links we have shared with them. They have been recommended to spend 3 hours a week at home researching and applying to apprenticeships on line.

<https://www.gov.uk/apply-apprenticeship>  
<https://www.apprenticeships.gov.uk/apprentices/browse-apprenticeships>  
<https://www.careerpilot.org.uk/information/apprenticeships/finding-an-apprenticeship>  
<https://notgoingtouni.co.uk/>

## UCAS & Apprenticeship Personal Statements

Year 13's are currently working on their second draft of their personal statements. Do remind them to meet the deadline given by their form tutor & upload their document to Unifrog; in order to receive feedback by their form tutors. Personal statements will be coming to an end this half term soon. It is very important to remind them about this.

Thank you.



## Year 13 Expectations

Here are some basic expectations for all Year 13's each day.

1. They must wear their college lanyard & student ID card each day around their neck without a member of staff having to remind them (safeguarding requirement)
2. To utilise '**Self Study Periods**' during the day effectively to study & revise.
3. To be a positive role model to the younger year groups.
4. Mobile Phones & Air Pods should be away during the day and **not** be seen on the corridor at all during the day.
5. To arrive to all lessons on time.

## MOCK EXAMS

Start  
SOON



## Year 13 Mock Exams (Nov 2024)

Students have a big opportunity around the corner coming up to show case their '**Ambitious**' learning by completing mock exams.

These exams are very important to show their teachers their potential. It is our recommendation that at home they are studying / revising for a minimum of x2 hours per day in the evenings / weekends.

Here is the link to the college website to the mock timetable; so, you can support them at home with their revision.

<https://www.cityleicester.co.uk/home/parents-and-students/examinations/>

“ AMBITION FOR ALL ”

# The Sixth Form Year 13 Parents Newsletter



THE CITY OF  
**LEICESTER**  
COLLEGE

Issue: 01 (November 2024)

## Year 13 Progress Reports

Week Commencing – **Monday 28<sup>th</sup> October** you will have received your child's first progress report this year. This will have been sent to your registered email address. Please remember to take the time to celebrate their positive journey so far and help them put relevant support in place at home to make any necessary changes to improve their performance this year.

**#ConsistencyIsTheKey**

Ambitious Learner

Active Learner

Passive Learner

Resistant Learner

100% - 96%

95% - 90%

89% Below

**ATTENDANCE  
MATTERS!**

## Attendance

Attendance is very important to all lessons each week. It is directly linked to the possible outcomes of students during important assessment opportunities and live exams. The sixth form has a very clear expectation for **ALL** students to maintain 96% and above attendance during the year. Do take the time to monitor this closely with your child each week and viewing their current attendance values on their progress reports.

## Important Key Dates

For your convenience – here are key dates for important calendar events coming up

Date	Event	Times
Fri 22 <sup>nd</sup> Nov	College Closed - Teacher Training Day	All Day
Mon 25 <sup>th</sup> Nov	College Closed – Teacher Training Day	All Day
Fri 20 <sup>th</sup> Dec	Year 13 Progress Reports 2 (reports will be emailed to parents)	
Fri 20 <sup>th</sup> Dec	Last Day of Term (End of Autumn Term)	12.25pm
Mon 6 <sup>th</sup> Jan	First Day of Term (Start of Spring Term)	8.30am.

*Important  
DATE!*

*Take  
Note*

## Reporting Absence

Parents must report their child's absence from college each day, filling in an online absence form. Please submit the form by 8.25am each day to inform us the reasons for your child's absence.

Here is the link to the form

<https://www.cityleicester.co.uk/sixth-form/newsletters-2/attendance/>

Follow us on X (Formerly known as  
Twitter) for more updates:  
@TcolcSixthForm = TCOLC\_SixthForm

Thank You for reading our Sixth Form  
Newsletter.  
Mr Bhatt – Director of POST 16 Sixth Form.

“ AMBITION FOR ALL ”